

Hello lovely volunteers,

We've just received some new guidance from RDA Head Office about Safeguarding and wanted to let you know about it straightaway. As you know, Safeguarding is all about protecting children and vulnerable adults from harm. To help you know what to look out for, the RDA has created a free short online course that they'd like all volunteers over 16 to do. To access it you'll need an account - which is easy to set up. (If you've already got an account scroll down to Step 4.)

1. Go to <https://rda-learning.org.uk/sign-up/> and answer yes

Sign Up

Are you a member of an RDA group or RDA Accessibility Mark centre in the UK? *

☐ Yes

☐ No

Submit

2. Fill in your details

Please provide the name of your group or centre *

Name *

First

Last

Email *

Username *

Password *

Enter Password

Confirm Password

Would you like to be kept up to date with future RDA learning opportunities? *

☐ Yes

☐ No

Submit

3. You'll see a screen similar to that below. The easiest way to get to the Safeguarding course is to click the 'All courses' option in the top right corner

Sign Up

Thanks for signing up for RDA E-learning, your user account has now been created and you can log in and register for individual courses which are relevant to your role within RDA.

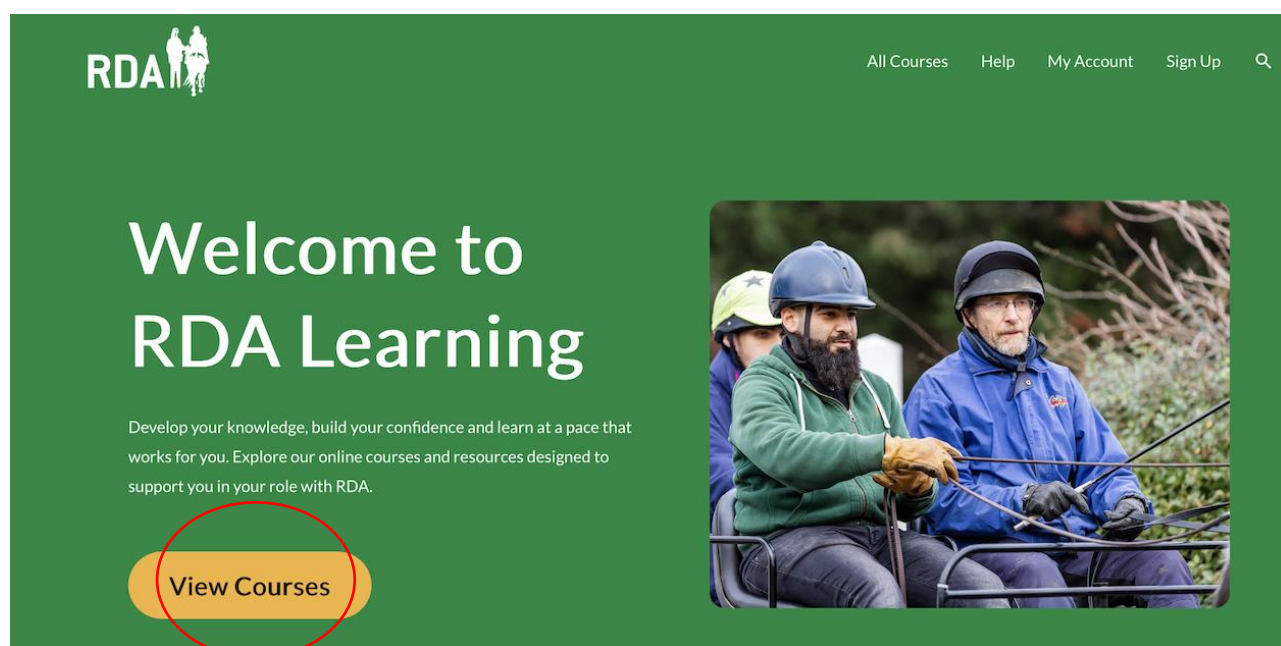
Adding courses

Now you have a user account you are able to sign up for individual courses which are relevant to your role. If you wish to add a course simply visit your desired course page and click "add this course to my profile".

Add course to my profile

This will take you to the main page on the e-learning portal

4. If you've already got an account, you can just go to the RDA e-learning portal <https://rda-learning.org.uk/> and click **View Courses**



5. Scroll down to the Safeguarding course you need (Safeguarding for Everyone for volunteers aged 16+, or Safeguarding for Equestrians Refresher for coaches and trustees). To make it easier to find, you can filter the list to just display courses in the Safeguarding category.

All Courses

Choose from the courses below to support your learning journey

Course Categories

Safeguarding (2)



Free



Safeguarding for Everyone

An introduction to safeguarding for all volunteers aged 16+, covering how to recognise, respond to, and report concerns.

Enroll Now

Coaching



Safeguarding For Equestrians Refresher

This course is the 'Safeguarding for Equestrians' Refresher module for Coaches, Activity Leaders, Trustees and Group Safeguarding Officers

Enroll Now



6. Click the **Enrol Now** button and then click login to your account to get started